CC-239: 1M 5-75

INSTRUCTIONS

- 1. TO INITIATE A GRIEVANCE (PART I): 1. ON THE ORIGINAL AND FIVE COPIES OF THIS FORM, COMPLETE PART I WHERE APPLICABLE.

 2. GIVE THE ORIGINAL AND FOUR COPIES TO THE GRIEVANT'S BATTALION CHIEF.

 3. RETAIN ONE COPY FOR YOUR RECORD.

 4. AFTER DISPOSITION, THE GRIEVANT'S BATTALION CHIEF SHALL RETURN THE ORIGINAL TO THE GRIEVANT, FORWARD ONE COPY TO THE FIRE DEPARTMENT ADMINISTRATION OFFICE. ONE COPY TO THE CITY LABOR NEGOTIATOR, ONE COPY TO THE MILWAUKEE PROFESSIONAL FIRE FIGHTERS ASSOCIATION AND RETAIN ONE COPY FOR THE BATTALION FILE.
- II. TO APPEAL GRIEVANCE DISPOSITION (PART II): 1. COMPLETE WHERE APPLICABLE, PART II OF YOUR ORIGINAL GRIEVANCE FORM AND THEN MAKE THREE COPIES. 2. GIVE THE ORIGINAL AND THREE COPIES TO THE FIRE DEPARTMENT ADMINISTRATION OFFICE.
 3. AFTER DISPOSITION THE BOARD OF INVESTIGATION SHALL RETURN THE ORIGINAL TO THE GRIEVANT, FORWARD ONE COPY TO THE CITY LABOR NEGOTIATOR, ONE COPY TO THE MILWAUKEE PROFESSIONAL FIRE FIGHTERS ASSOCIATION AND RETAIN ONE COPY FOR THE DEPARTMENT FILE.
- III. TO APPEAL GRIEVANCE DISPOSITION (PART III): 1. COMPLETE, WHERE APPLICABLE, PART III OF YOUR ORIGINAL GRIEVANCE FORM AND MAKE THREE COPIES. 2. GIVE THE ORIGINAL AND THREE COPIES TO THE CHIEF ENGINEER, FIRE. 3. AFTER DISPOSITION, THE CHIEF ENGINEER, FIRE SHALL RETURN THE ORIGINAL TO THE GRIEVANT, FORWARD ONE COPY TO THE CITY LABOR NEGOTIATOR, ONE COPY TO THE MILWAUKEE PROFESSIONAL FIRE FIGHTERS ASSOCIATION AND RETAIN ONE COPY FOR THE DEPARTMENT FILE.
- IV. TO APPEAL GRIEVANCE DISPOSITION (PART IV): 1. COMPLETE, WHERE APPLICABLE, PART IV OF YOUR ORIGINAL GRIEVANCE FORM AND MAKE ONE COPY. 2. GIVE THE ORIGINAL TO THE CITY LABOR NEGOTIATOR AND FORWARD ONE COPY TO THE CHIEF ENGINEER, FIRE

PART 1 - GRIEVANCE INITIATION (PRINT OR TYPE)					
NAME OF AGGREEVED EMPLOYE	TITLE PAYROLL #		SN. AND CO.	DATE	
SOCIATION REPRESENTATIVE SIGNATURE	TITLE		DATE		
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CTION REQUESTED:	RENCE TO THE APPROPRIA	TE RULE AND SECT	ION NUMBER(S).		
			위 경우에 여자기를 보고 있다. 경우 왕왕(2011년 - 1201년 - 12		
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